

Auditor's Office
Jefferson, Iowa 50129
January 2, 2024

The Greene County Board of Supervisors met at 8:30 a.m. in the courthouse boardroom with the following members present: Bardole (by phone), Benitz, Burkett, Muir, Rudolph. Motion by Benitz, second by Rudolph to approve the agenda. Motion carried unanimously. Motion by Rudolph, second by Burkett to approve the minutes of December 27, 2023. Motion carried unanimously.

Supervisors Burkett and Rudolph both reported performing the December 29, 2023, cash count.

Engineer Wade Weiss discussed maintainers that are still on back order. He also discussed other equipment that was due to be traded/purchased. He also updated the board on improvements at the Scranton Shop.

Motion by Rudolph, second by Burkett to approve the auditor signing of the E911 checks. Motion carried unanimously.

Carol Custer, President and Dave Morain, Treasurer were present for the Bell Tower Community Foundation update and FY25 funding request. Custer reviewed the Foundation's accomplishments over the past year, including attendance amounts, live concerts, video update, and rentals. She updated the board on what the Foundation would like to accomplish in 2024. With increased visitors during the month of October they will be open daily through the end of the month. They are also creating a new video and promotional material, along with creating an archive of bell tower photography that can be used to promote the tower. They are also working on a commercial promoting the tower that will air for a statewide television audience. Their request for FY25 funding is in the amount of \$20,000. No action was taken.

Shirley Hauptert on behalf of the Greene County Christian Action Resource Center (aka food pantry) requested funding for FY25. This is the first year that the food pantry has requested funding from the Board of Supervisors. The food pantry served 3,575 people in 2022, in 2023 and 4,112 in 2023, which is a 15% increase. They have also seen a significant increase in food costs. In 2022 the cost was \$25,246 and through December 1, 2023 the food cost had increased to \$39,260.

Chad Jensen, CEO of New Opportunities, and Teresa Lansman of the local Family Development Center were present to share a report of the support and programs that were provided in Greene County this last year. No changes in county funding are being requested. Current funding levels are \$5,304 for the Greene County Development Center, \$6,979 for the Substance Abuse Treatment Program, and \$7,608 for the Substance Abuse Prevention Program. Jensen also mentioned that New Opportunities is interested in helping the county with programs that the county would be able to support from a portion of the opioid dollars that the county is receiving. No action was taken.

Motion by Benitz, second by Bardole to approve the cash count performed December 29, 2023. Motion carried unanimously.

Supervisors reviewed the proposed organizational meeting resolution prior to consideration. Motion by Rudolph, second by Benitz to approve Resolution 2024-01 as follows:

WHEREAS the Greene County Board of Supervisors (Board) has convened to review and designate procedures, appointments, meeting times, business hours, depositories, and other items as included below; and

WHEREAS the Board has performed its review of those items;

NOW, THEREFORE BE IT RESOLVED by the Board to adopt the following:

Board of Supervisors Terms of Office:

District 1	Mick Burkett	term ending 01/02/2025
District 2	Dawn Rudolph	term ending 01/03/2027
District 3	Dan Benitz	term ending 01/03/2027
District 4	John Muir	term ending 01/02/2025
District 5	Pete Bardole	term ending 01/02/2025

Meeting times for Board of Supervisors as follows:

Regular meetings of the Board will be held on Monday mornings beginning at 8:30 a.m., year-round. Regular meetings are routinely moved to Tuesdays when an observed holiday falls on a Monday. Other meetings may be held as necessary, effective immediately, on Thursdays during the budget process.

BE IT FURTHER RESOLVED that the business hours of the Greene County Courthouse shall be Monday through Friday from 8:00 a.m. until 4:30 p.m. except on designated holidays or as otherwise posted.

County Holidays Observed:

President's Day
Memorial Day
Independence Day
Labor Day
Veterans Day
Thanksgiving
Christmas
New Year's Day

Day Observed:

Monday, February 19, 2024
Monday, May 27, 2024
Thursday, July 4, 2024
Monday, September 2, 2024
Monday, November 11, 2024
Thursday & Friday, November 28 & 29, 2024
Wednesday & Thursday, December 25 & 26, 2024
Wednesday, January 1, 2025

Cash Counts:

Friday, June 28, 2024	4:00 p.m.
Tuesday, Dec. 31, 2024	4:00 p.m.

BE IT FURTHER RESOLVED that the following appointments are made:

Official County newspapers: *The Scranton Journal and The Jefferson Herald*

BOARD ASSIGNMENTS TO COMMISSIONS, OTHER BOARDS, COMMITTEES:

Pete Bardole as Member of:

Airport Commission – alternate (non-voting)
Jefferson Matters: A Main Street & Chamber Comm.
Greene County Development Corp.
Bell Tower Comm Foundation
Region XII Policy Council
Public Art liaison
Emergency Operations Center Committee

Dawn Rudolph as Member of:

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Joint Entity Board
Investment, Insurance & Finance
Greene County Board of Health
Central Iowa Community Services Advisory Board
& CICS Children’s Behavioral Health Committee
New Opportunities - alternate
Freedom Rock Committee
Region XII Policy Council - alternate
Grow Greene County Gaming Corp. -ex officio
Emergency Management Commission

John Muir as Member of:

Drainage Districts – chair
Central Iowa Community Services Governing Board – alternate
Investments, Insurance & Finance – chair
Region XII COG Executive Board & Policy Council (Reg XII COG 28E)
Chief Elected Official Board (IWD Region 8 28E) &
Region XII Dev. Corp., COG Housing Board
Second Judicial District, Dept. of Corrections – alternate
Emergency Operations Center Committee

Mick Burkett as Member of:

Central Iowa Juvenile Detention – alternate
E911 Service Board
Pioneer Cemetery
2nd Judicial District, Dept. of Corrections
Vet Affairs liaison
Highway 30 Coalition

Dan Benitz as Member of:

Airport Commission – county rep (non-voting)
Drainage Districts – vice chair
Joint Entity Board
Greene County Recycling Agency
New Opportunities
Region V Hazardous Materials Response
& LEPC - alternate
Courthouse Security Committee
Central Iowa Juvenile Detention

OTHER BOARD APPOINTMENTS:

Public Information Officer Dawn Rudolph

E911 Service Board member Jack J. Williams

Greene County Civil Service Commission (six-year term):

Steve Pope	12/31/2024	(County Attorney appt)
John McCormick	12/31/2026	
Mary Jane Fields	12/31/2028	

Greene County Board of Health (three-year term):

Thomas Fagg, DO	12/31/2025
Juanita Gilley	12/31/2025
Dawn Rudolph	12/31/2026
Annie Smith	12/31/2026
Amanda Bills	12/31/2024
Keith Van Beek, DDS	12/31/2024
Rochelle Guess, ARNP	12/31/2024

Region XII:

Regional Housing Authority Executive Board – Karla Janning (term ends 09/30/2024)

Technical Advisory Committee – Wade Weiss (Tanner Stauffer – alternate)

Policy Council – Billie Jo Hoskins and Victoria Riley

Greene County Animal Shelter Board – Laura Snider

Greene County Compensation Commission in Condemnation Proceedings:

Real Estate Salespersons/Brokers

Linda Eighmy

Amanda Bills

Dale Hoyt

Doug Lawton

Al Rowedder

Dale Higgins

Nicole Uebel

Owners/Operations Ag Property

Craig Brelsford

Johnetta Harms

Roger Norgren

Kim Bates

Paul Mears

Dale Thompson

Richard Burnell

Ryan Higgins

Dan Tronchetti

Dave Cunningham

Mike Holden

Bruce Wessling

Craig Fillman

Luke Hoyle

City Property Owners

Mick Burkett

Ned Johnston

Guy Richardson

Bill Figenshaw

Mike Mentzer

Jim Sankot

Andy Krieger (G Jct)

Knowledge of Real Estate Values

Doug Carman

Craig Marquardt

Roger Custer

Jerry Peckumn

Jared Taggart

Ralph Riedesel

Bob Allen

Greene County Pioneer Cemetery Commission:

Mick Burkett

Ada Ross

Neal Hoyt

Clayton Dudley

Jeri Reese

Tanner Scheuermann

Greene County Medical Examiner* (two-year term):

Robert Clemons, MD *

12/31/2024

Jack J Williams, ME Investigator

12/31/2025

Michele Madsen, ME Investigator

12/31/2025

Greene County Conservation Board (five-year terms):

Peg Gannon, Chair

12/31/2028

Steve Hupert

12/31/2024

Michael Silbaugh

12/31/2025

Mary Jo Koch

12/31/2026

Dave Morlan

12/31/2027

Greene County Zoning Commission (three-year terms):

Mike Bravard

01/01/2027

Sharon Fisher

01/01/2027

Chris Henning	01/01/2027
Bill Frederick	01/01/2025
Mark Peters	01/01/2025
Nancy Hanaman	01/01/2025
Glen Christensen	01/01/2026
Jeff Pudenz	01/01/2026
Michael Subbert	01/01/2026

Greene County Board of Adjustment (five-year terms):

Wade Sohm	01/01/2025
Dan Tronchetti	01/01/2026
Cale Juergensen	01/01/2027
Mike Holden	01/01/2028
Angie Jewett	01/01/2029

Greene County Veteran Affairs Commission (three-year terms):

Jeff Lamoureux	12/31/2024
Barbara Labate	12/31/2025
Bruce Chaffee	12/31/2026

Greene County Magistrate Appointing Commission (six-year term):

Craig Marquardt	12/31/2026
Jenny Wessling	12/31/2026
Jerry Boyd	12/31/2026

Supervisor Appointments:

Custodian	Tony Janssen
Custodian (PT)	Mike Danley
IT/Drain clerk	Michelle Fields
Engineer/Weed Commissioner	Wade Weiss
Env Health/Zoning Director/ Safety Director	Chuck Wenthold
County Veteran Service Officer & General Assistance (PT)	Michael Bierl

County Officer Appointments:

Attorney:

Jeri Angell, Office Manager
Laura Snider, Assistant County Attorney

Ambulance (FT only):

Michele Madsen, Director, Paramedic
Lacy Follett-Brubaker, Paramedic
Becky Freeman, AEMT
Ryan Moranville, EMT
Mark Renslow, EMT
Logan Wolf, EMT
vacancy

Auditor:

Pam Olerich, Real Estate & Tax Coordinator

Tori Gettler, Account Payable & Payroll Clerk

Recorder:

Maralie Ruth, Deputy

Treasurer:

Jessica Larson, 1st Deputy (70%)

Lisa Tucker, Motor Vehicle Clerk

Avis Keasey, 2nd Deputy (65%)

Sheriff (FT only):

Nathaniel Chapman, Chief Deputy/Jail Admin

Shane Allen, Captain/Deputy Sheriff

Christopher Frehse, Deputy Sheriff

Colton Gaede, Deputy Sheriff

Cale Crowder, Deputy Sheriff

Ashley Wilson, Deputy Sheriff

Heath Enns, Investigator/Deputy Sheriff

Amanda Clouse, Dispatcher

Mindy Durlam, Dispatcher

Brandon Gustoff, Dispatcher

Sydney Crnkovich, Dispatcher

Kim Christensen, Sheriff Secretary

Kathy Booth, Sheriff Secretary Assistant

Tressa Hatfield, Jailer

Josh Derry, Jailer

Abbie Warner, Jailer

Renee Bandurski, Jailer

Shane Monthei, Jailer

Engineer:

Tanner Stauffer, Assistant to Engineer

Sherry Graven, Office Manager

Other offices:

Conservation: (Conservation Board)

Tanner Scheuermann, Director

Joe Allen, Park Ranger

Dan Sayre, Park Attendant

BE IT FURTHER RESOLVED that depository limits are as follows:

Treasurer's Depository Limits for 2023

Home State Bank, Jefferson	\$30,000,000
Peoples Trust & Savings Bank, Jefferson	\$20,000,000
Heartland Bank, Jefferson	\$12,000,000
IPAIT	\$ 5,000,000
Auditor	\$ 12,500
Recorder	\$ 50,000
Sheriff	\$ 200,000

Aye: Bardole, Benitz, Burkett, Muir Rudolph. Resolution unanimously approved.

Motion by Benitz, second by Rudolph to approve Resolution 2024-002 for Sheriff's office full-time hire.

BE IT RESOLVED that the Greene County Board of Supervisors approves the hiring of Matthew Meyer as a full-time Deputy Sheriff for the Greene County Sheriff's office and will be paid a yearly salary of \$75,000 dollars effective January 22, 2024.

Aye: Benitz, Bardole, Burkett, Muir Rudolph. Resolution unanimously approved.

Motion by Burkett, second by Benitz, to approve Resolution 2024-003 to increase Sheriff's office part-time hourly rate.

BE IT RESOLVED that the Greene County Board of Supervisors approves the increase of all part-time employees of the Greene County Sheriff's Office to \$19.00 dollars an hour for uncertified and \$20.00 per hour for certified effective January 1, 2024.

Aye: Benitz, Bardole, Burkett, Muir Rudolph. Resolution unanimously approved.

Muir adjourned the meeting at 9:32 a.m.

ATTEST: John J. Muir, Chair
Billie Jo Hoskins, Auditor