

Auditor's Office  
Jefferson, Iowa  
January 2, 2019

Greene County Board of Supervisors met at 8:30 a.m. in the courthouse boardroom with supervisors Peter Bardole, Mick Burkett, Tom Contner, John Muir and Dawn Rudolph present.

The Honorable David Morain, County Magistrate, administered the oath of office to officials elected to a four-year term in the general election: Recorder Marcia Tasler, Treasurer Katlynn Mechaelsen, Supervisors Tom Contner, and Dawn Rudolph. (New County Attorney Thomas Laehn is to be administered his oath prior to the end of the meeting.)

Current board chair John Muir requested nominations for board chair and vice chair for the year. Motion by Burkett, second by Contner to appoint John Muir as board chair and Dawn Rudolph as vice-chair. Motion carried unanimously.

Motion by Rudolph, second by Bardole to approve the agenda. Motion carried unanimously. Motion by Burkett, second by Contner to approve the minutes of December 31, 2018. Motion carried unanimously.

Motion by Contner, second by Rudolph to approve two claims for payment: \$80 service prepayment to Polk County Sheriff and \$33,400 incremental funding to the Health Insurance account. Motion carried unanimously.

Motion by Burkett, second by Contner to approve the December 31, 2018 cash count. Motion carried unanimously.

Organizational meeting resolution components were individually reviewed & discussed prior to consideration. Motion by Bardole, second by Burkett to approve Resolution 2019-01:

WHEREAS the Greene County Board of Supervisors (Board) has convened to review and designate procedures, appointments, meeting times, business hours, depositories, etc. for 2019, and

WHEREAS the Board performed its review of these areas,

THEREFORE, BE IT RESOLVED by the Greene County Board of Supervisors to recognize the following:

Board of Supervisors Terms of Office:

District 1	Mick Burkett	01/04/21
District 2	Dawn Rudolph	01/03/23
District 3	Tom Contner	01/03/23
District 4	John Muir	01/04/21
District 5	Peter Bardole	01/04/21

Meeting times for Board of Supervisors approved as follows:

Regular meetings will be held on Monday mornings, beginning at 8:30 a.m., year-round. Regular meetings may be held on Tuesdays after a designated holiday that falls on a Monday. Other meetings will be held as needed, effective immediately, i.e., regular meetings may be held on Thursdays at 8:30 a.m. during the budgeting process.

BE IT FURTHER RESOLVED that the business hours of the Greene County courthouse shall be Monday through Friday, 8:00 a.m. to 4:30 p.m., except on designated holidays or as otherwise posted.

County Holidays:

President's Day

Memorial Day

Independence Day

Labor Day

Veteran's Day

Thanksgiving

Christmas

New Year's Day

Day Observed:

Monday, Feb. 18, 2019

Monday, May 27, 2019

Thursday, July 4, 2019

Monday, Sept. 2, 2019

Monday, Nov. 11, 2019

Thursday, Nov. 28 & Friday, Nov. 29, 2019

Tuesday, Dec. 24 & Wednesday, Dec. 25, 2019

Wednesday, Jan. 1, 2020

Cash Counts:

Friday, June 28, 2019

4:00 p.m.

Tuesday, Dec. 31, 2018

4:00 p.m.

BE IT FURTHER RESOLVED that the Board appoints the following:

Official County Newspapers: *The Jefferson Herald* and *The Scranton Journal*

COMMITTEE APPOINTMENTS

Mick Burkett as Member of the following:

Central Iowa Juvenile Detention Center - alternate

Investments, Insurance and Finance

Greene County Pioneer Cemetery Commission

2<sup>nd</sup> Judicial District, Dept. of Corrections

Vet Affairs Commission liaison

Tom Contner as Member of the following:

Airport Commission – alternate

Drainage districts – vice chair

Entity Board

Greene County Recycling Agency

New Opportunities

Region V Hazardous Materials Response Commission & LEPC - alternate

Courthouse Security Committee

Dawn Rudolph as Member of the following:

- Decat
- Entity Board
- Greene County Board of Health
- Central Iowa Community Services Governing Board
- New Opportunities – alternate
- Freedom Rock committee
- Region XII Policy Council – alternate

John Muir as Member of the following:

- Drainage districts – chair
- Central Iowa Community Services Governing Board -alternate
- Investments, Insurance and Finance, chair
- Region XII COG Executive Board & Policy Council (for Reg XII COG 28E)
- Chief Elected Official Board (IWD Region 8 28E) &  
Region XII Dev. Corp, COG Housing Board
- 2<sup>nd</sup> Judicial District, Dept. of Corrections- alternate

Pete Bardole as Member of the following:

- Airport Commission
- Central Iowa Juvenile Detention Center
- Chamber of Commerce
- Greene County Development Corporation
- Mahanay Bell Tower Foundation
- Region XII Policy Council

OTHER BOARD APPOINTMENTS

- Public Information Officer Dawn Rudolph
- E911 Service Board Member Jack J. Williams

Civil Service Commission (six-year term)

- Mary Jane Fields 12/31/2024
- Steve Pope 12/31/2024 County Attorney appt
- Gordon Moen 12/31/2021

Greene County Board of Health (three-year term)

- Thomas Fagg, D.O. 12/31/2019
- Amanda Bills 12/31/2021
- Juanita Gilley 12/31/2019
- Rochelle Guess 12/31/2021
- Dawn Rudolph 12/31/2020
- Annie Smith 12/31/2020
- Keith Van Beek, DDS 12/31/2021

Region XII

Regional Housing Authority Executive Board – Sandy Miner (until Sept 30, 2019)  
Technical Advisory Committee – Wade Weiss (Tanner Stauffer - alternate)  
Policy Council – Jane Heun

Compensation Commission in Condemnation Proceedings:

Real Estate Sales Persons/Brokers

Linda Eighmy	Amanda Bills	Laura Clark
Dale Hoyt	Doug Lawton	Al Rowedder
Dale Higgins		

Owners/Operators Ag Property

Craig Brelsford	Johnetta Harms	Roger Norgren
Kim Bates	Paul Mears	Dale Thompson
Richard Burnell	Ryan Higgins	Luke Hoyle
Dave Cunningham	Mike Holden	Roger Wessling
Craig Fillman		

City Property Owners

Mick Burkett	Ned Johnston	Guy Richardson
Duane Clark	Bill Figenshaw	Mike Mentzer
Jim Sankot		

Knowledge of Real Estate Values

Doug Carman	Craig Marquardt	Roger Custer
Jerry Peckumn	Donald (Chop) Gibson	Ralph Riedesel
Bob Allen		

Greene County Pioneer Cemetery Commission:

Mick Burkett	Ada Ross
Neal Hoyt	Peg Semke
Jerri Reese	Dan Towers

Medical Examiner\*& Deputy\*\* (two-year term):

Robert Clemons, M.D.	12/31/2018
Caleb Glawe, M.D. **	
Dennis Morlan, EMTP, ME Investigator	

Greene County Conservation Board (five-year term):

Diane Wise, Chair	12/31/2019
Jerry Peckumn	12/31/2020
Mary Jo Koch	12/31/2021
David Morlan	12/31/2022
Nick Sorensen	12/31/2023

Greene County Zoning Commission (three-year terms):

Glen Christensen	01/01/2020
Brian Hunter	01/01/2020
Quentin Minnehan	01/01/2020
Mike Bravard	01/01/2021
Judy Burnell	01/01/2021
Sharon Fisher	01/01/2021
Bill Frederick	01/01/2022
Mark Peters	01/01/2022
Nancy Hanaman	01/01/2022

Board of Adjustment (five-year terms):

Angie Jewett	01/01/2019
Jack Lint	01/01/2020
Dan Tronchetti	01/01/2021
Amy Milligan	01/01/2022
Mike Holden	01/01/2023

Veteran Affairs Commission:

vacant	12/31/2019
Bruce Chaffee	12/31/2020
Jerry Spaulding	12/31/2021

Magistrate Appointing Commission (six-year term):

Craig Marquardt	12/31/2020
Jenny Wessling	12/31/2020
Jerry Boyd	12/31/2020

Board Appointments:

Custodians	Mike Wyatt, Amy Chapman
IT/Drain clerk	Michelle Fields
Emergency Management Director	Dennis Morlan
Engineer/Weed Commissioner	Wade Weiss
Coordinator of Disability Svcs/ General Assistance	Ellen Ritter
Mental Health Advocate	Brett Michael
Env Health/Zoning Director/Safety Coordinator	Chuck Wenthold
County Veteran Service Officer	Michael Bierl (part time)

County Officer Appointments:

Attorney:

Jeri Angell, Secretary

Tim Farmer, Assistant County Attorney (part time)

Auditor:

Billie Jo Hoskins, Deputy

Pam Olerich, Real Estate & Tax Coordinator

Recorder:

Deborah McDonald, Deputy

Treasurer:

Denise Stofer, Deputy Real Estate & Office Assistant

Lisa Tucker, Motor Vehicle & Office Assistant

Maralie Ruth, Driver License & Office Assistant

Jeb Ball - Motor Vehicle Drive testing (part time)

Sheriff:

Nathaniel Chapman, Chief Deputy

David Kersey, Deputy

Shane Allen, Deputy

Shane Monthei, Deputy

Christopher Frehse, Deputy

Brandon Turner, Deputy

Caleb Jans, Deputy

Karen White, Administrative & Jail Supervisor

Tressa Hatfield, Jail Officer

Steven Cort, Jail Officer

Jeana Keller, Jail Officer

Joshua Derry, Jail officer

Lesa Seil, Telecommunications Officer

Mindy Durlam, Telecommunications Officer

Matthew Roberts, Telecommunications Officer

Jean Tuhn, Telecommunications Officer

Engineer:

Tanner Stauffer, Assistant to Engineer

Alan Jensen, Technician

Sherry Graven, Office Manager

Other offices:

Conservation: (Conservation Board)

Dan Towers, Director

Joe Allen, Park Ranger

Dan Sayre, Park Attendant

Treasurer's Depository Limits for 2019

Wells Fargo Bank, IA N.A., Jefferson	\$10,000,000
Home State Bank, Jefferson	\$10,000,000
Peoples Trust & Savings Bank Jefferson, Scranton, Grand Junction, Rippey	\$10,000,000
Auditor	\$12,500
Recorder	\$50,000
Sheriff	\$200,000

Aye: Bardole, Burkett, Contner, Muir, Rudolph. Resolution approved unanimously this 2nd day of January 2019.

Chair Muir called for the board to recess at 9:20 a.m. The board reconvened at 10:15 a.m. in the main courtroom, at which time the Honorable William Ostlund administered the oath of office to new County Attorney Thomas Laehn. Muir adjourned the meeting immediately afterward.

John J. Muir, Chair BOS

ATTEST: Jane Heun, Auditor